



Dear Parents and Carers

Parents' Evening
Wednesday 8th November and Thursday 9th November
Nursery, Reception and Year 1

We look forward to welcoming you into school to celebrate the progress your child has made in school since September. Please read below for important information.

- Each appointment will last 10 mins, and we would like to encourage you to **bring your child with you** to the meeting. It is a good opportunity to celebrate and share all the things that they have been learning. If there are sensitive things you wish to discuss then the teachers are happy for you to direct the child to play in the classroom once the initial discussion has taken place with the child present.
- We want to try and guarantee a **confidential space** for you to talk to your child's teacher, and so you will find a waiting area outside your child's classroom, with your child's work and other books to look at while you wait. Your child's teacher will collect you from the waiting area when it is time for your appointment.
- There will be a **crèche facility**. This will enable you to talk to your child's teacher without being concerned or distracted by little ones! (Please fill in the booking form attached and return to the school office as soon as possible).
- Please note that if your child is on the **Special Educational Needs Register** you will receive a letter shortly by post, offering you a longer appointment with your child's teacher. These appointments will be during the day between the 30th October and 13th November. This meeting will allow you to discuss all aspects of your child's learning, including progress made towards the targets on your child's Pupil Profile. However, we would like to **invite you to come to Parents' Evening with your child as well**. We believe the opportunity to share your child's work with them and the teacher, enjoy a family meal would be of great benefit to you and your child. *If you cannot make the appointment that is sent in the post, then please let us know and we can arrange another appointment.*
- **The children are so proud when their parents come to parents' evening with them, so please make every effort to come along.** If you cannot make either of these dates, then please approach the class teacher directly and she will see you at a mutually convenient time. We aim for 100% attendance at Parents Evening, and if you do not book an appointment with your class teacher, we will be in touch to make sure we give you every opportunity to find out how well your child is doing in school.

Yours sincerely

Mrs L Nicoll
Head of School

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Marie-Claire Bretherton
Executive Headteacher of all schools



Reply Slip

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Appointment Time	<p>Name of child.....</p> <p>I would like an appointment on</p> <p>between:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Time slots</th> <th style="width: 85%;">Please mark with (1) first and (2) second choice</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">3.30-4.30</td> <td></td> </tr> <tr> <td style="text-align: center;">4.30-5.30</td> <td></td> </tr> <tr> <td style="text-align: center;">5.30-6.30</td> <td></td> </tr> </tbody> </table>	Time slots	Please mark with (1) first and (2) second choice	3.30-4.30		4.30-5.30		5.30-6.30			
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Crèche	<p>I would like a place for my child/ren in crèche on Date.....</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 70%;">Name of Child/ren</th> <th style="width: 30%;">Age of Child/ren</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Name of Child/ren	Age of Child/ren								
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